

Appendix 1

Proposals for the Role of an Enhanced Macclesfield Local Service Delivery Committee (LSDC)

- 1) The Committee will consist of the 12 Elected Macclesfield Borough Ward Members:

Broken Cross and Upton Ward	– 2 Members
Macclesfield Central Ward	– 2 Members
Macclesfield East Ward	– 1 Member
Macclesfield Hurdsfield	– 1 Member
Macclesfield South	– 2 Members
Macclesfield Tytherington	– 2 Members
Macclesfield West and Ivy	– 2 Members

- 2) The terms of reference for the Committee are set out in Appendix A
- 3) The quorum for Committee meetings is 3 Members
- 4) The Committee will meet a minimum of 6 times per year
- 5) A Chairman and Vice Chairman will be elected by the Committee from amongst its membership.
- 6) Once per year a Macclesfield Assembly meeting will be convened, membership to comprise the Service Delivery Committee Members plus (X*) representatives of the Make it Macclesfield Economic Forum / Community Interest Company; the Macclesfield Civic Society; local Faith Groups and other properly constituted organisations in the town.
- 7) Non elected representatives of the Assembly will not have voting rights.
- 8) Agenda items can be proposed to the Chairman by any member of the Assembly up to two weeks before each Assembly meeting. Representatives in attendance can also raise matters at the Assembly meeting without prior notice being given. Recommendations on issues and needs within the unparished area of Macclesfield can be made to the Cabinet.
- 9) At each meeting (of the ELSDC or Assembly), meetings will be open to the public and members of the public can submit a question to the Chairman on matters that are relevant to the unparished area of Macclesfield. All questions must be in writing and received no later than 3 clear working days before the start time of the meeting.

*** Note:** The number of representatives referred to in point 6 above to be determined by the Enhanced Macclesfield Local Service Delivery Committee.

Appendix A

Enhanced Local Service Delivery Committee Terms of Reference

1. To investigate and monitor the delivery and effectiveness of services provided by the Council to the residents and other stakeholders in the unparished area of Macclesfield.
2. To advise and make recommendations to the Cabinet on issues and needs within the unparished area of Macclesfield.
3. To be a Council consultee in matters and decisions relating exclusively to the unparished area of Macclesfield in relation to planning matters, traffic management issues, the closure of facilities, and the termination of services.
4. To liaise and co-operate with local organisations – voluntary, statutory or commercial – in pursuing the wellbeing of the unparished area.
5. To nominate, from within its membership, representative(s) to serve on local bodies, when invited to do so by local bodies, and when these fall under the remit of Category 2 appointments.

(Note: Category 2 appointments are those made by the Constitution Committee, which were key to the constituent Authority and considered essential post 31 March 2010).

6. In the event of a decision to establish a Town or Parish Council (or alternative equivalent) for the unparished area of Macclesfield, to advise and liaise with the Council on preparatory measures required for the devolution of service provision and /or the transfer of assets in accordance with the Council's policy for local service delivery arrangements.
7. If and when appropriate, to consider and review the cost implications of both the delivery of services and the delivery of assets within the unparished area in accordance with the policy for Local service delivery arrangements, and to make recommendations to Cabinet.
8. To make recommendations to cabinet on the level of service provision by the Council.
9. To encourage the provision of leisure facilities (including parks and play areas).
10. In accordance with the Council's agreed policies, to make recommendations with regard to local Grant Aid applications.

11. Consider the formulation of schemes for progression utilising monies paid to the Council as Developer contributions under Section 106, Town and Country Planning Act 1990.
12. Approve the allocation of street names to the streets serving new developments or the alteration of existing names (in order to avoid confusion)
13. Be responsible for making recommendations to the Council on matters that concern the local community and which have been referred to the ELSDC by the Council.
14. To investigate and be responsible for making recommendations to the Cabinet, in so far as they relate to the unparished area of Macclesfield on the following:
 - a. Car Parks
 - b. Markets
 - c. Community Centres
 - d. Parks
 - e. Allotments
 - f. Visitor Centres
 - g. Toilets
15. Receive presentations on key strategic initiatives likely to affect the local residents.
16. Scope to hold an annual Public Forum on a topic chosen by the Committee. Such a debate to include the suspension of formal Council Procedure Rules to allow flexibility for extended public participation and comment.
17. Invite representatives from relevant organisations to attend committee meetings on a rotational basis to provide updates on current performance / initiatives and to be questioned by the Committee or members of the public.